

# Learn French in France



1 school

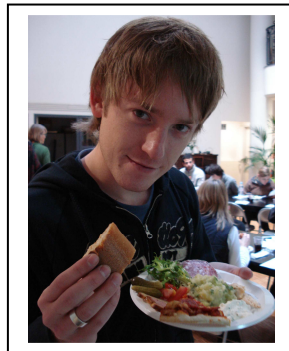


ÉTABLISSEMENT PRIVÉ  
D'ENSEIGNEMENT SUPÉRIEUR  
**ÉCOLE  
SUISSE**  
LIBRE INTERNATIONALE  
DE FRANÇAIS APPLIQUÉ

Etablissement  
Privé  
d'Enseignement  
Supérieur



2 towns



many  
solutions



Ambassade de Suisse



**École Suisse Internationale**

Siège social : 10 rue des Messageries – 75010 Paris

Tél. : + 33 1 47 70 20 66 Fax : +33 1 42 46 34 57 [info@ecolesuisse-fle.fr](mailto:info@ecolesuisse-fle.fr)

Antenne de Dijon : [contact@ecolesuisse-fle.fr](mailto:contact@ecolesuisse-fle.fr)

Tél. : + 33 3 80 69 44 39

[www.ecolesuisse-fle.fr](http://www.ecolesuisse-fle.fr)

[www.learn-french-france.org](http://www.learn-french-france.org)

[www.franzoesisch-lernen-frankreich.ch](http://www.franzoesisch-lernen-frankreich.ch)

## Learn differently

The École Suisse Internationale offers you:

- A quality teaching thanks to practical, innovative and creative teaching methods,
- A learning adapted to the objectives of each and facilitating the autonomy.

Progress is fast and the language acquisition runs on the long term.

To learn a language is also learning a culture. To learn French is also learning countries and people who use this language. This is why, in class, language and cultures are always handled in a complementary way.

## An exchange

Our school is a part of a non-making profit organization which aims to exchange cultures and to share knowledge.

All year round, we welcome anyone who wants to improve French for an academic, professional or personal goal. For a better efficiency, classrooms are limited to a maximum of 10 participants.

## A team

The École Suisse Internationale is composed of teachers and administrative staff, passionate by their work. They all put their professionalism at the service of the student's well-being and success.

They are engaged to do all their best to satisfy you, either during the courses or for the different services that the school can offer.



### **Why do you need to learn French?**

- ⇒ French is the first language learnt after English.
- ⇒ More than 150 million of French speakers are scattered on 5 continents.
- ⇒ 32 states have French for official language.
- ⇒ French is the third language used on Internet.
- ⇒ The UNO and UNESCO use French for working language among 5 others.

## Our objective

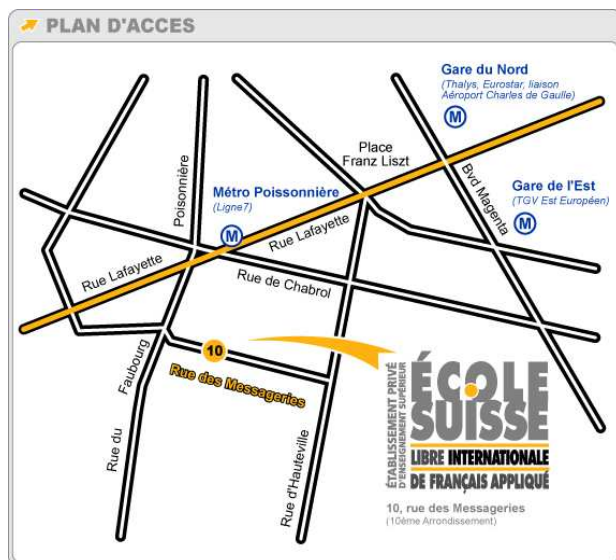
Rich of a long tradition, lasting for more than hundred years, of teaching and cultural exchanges, the École Suisse Internationale federates a team of professionals, all united in the same objective: Make that every student progresses in French while appreciating at most experiences in the country. Our quality requirement touches therefore several domains: teaching, cultural activities, accommodation and well-being in general.

So, our priority is to make every person more autonomous in French after the training in our center.

## Our institute

The École Suisse Internationale hosts students of different nationalities, mainly European, aged 16 at least, from 1 week to 6 months.

Our building is located in the heart of the city, near the Sacred Heart and Montmartre, in a lively district of Paris.



The closest subway is the station "Poissonnière" on line 7.

The train stations "Gare de l'Est" (Switzerland, Germany, central and eastern Europe) and "gare du Nord" (UK, Belgium, Netherlands, CDG airport) are located 10/15 minutes walk from the school.

Our institute can welcome an average of 50 persons and has a breaking room with cafeteria and multimedia. The access to Internet is free and the all building is equipped in Wi-Fi. A display stand of tourist brochures is also at the students' disposal.

## Our pedagogy

All contents of our courses are organized by taking into account:

- the Common European Framework of References for Languages established by the European Council,
- the personal objectives of every student.

So, programs are offered on 4 different levels from false beginner (A2) to advanced (C1).

## **Our teachers**

The whole team of teachers is taking care of students throughout the day. They are all native speakers and experienced in the field of French as a foreign language. Besides general French, each has a specialty (written or oral French, theater, literature, professional French, etc.) which enriches even more the teaching. Some of them also participated in the creation of manuals published in France but also in Switzerland.

## **Our historical background**

The École Suisse Internationale is, in its totality, a part of the non-profit making organization, the Cercle Commercial Suisse, established more than hundred of year by some German-speaking Swizzes. They wanted indeed to increase their skills in the linguistic and commercial domain within the framework of an economic link between both countries.

After an interruption due to historical events of the 40s, the school turns always out to have a wide success thanks to the quality of its teaching. Since the 90s, the institute has been opened on the international stage and offers the possibility to all to take advantage of its long experience. In 1995, a branch in Dijon, capital of Burgundy, was opened to welcome specific groups.

Today, the École Suisse Internationale is an institute recognized by the French authorities (the Paris Education Authority, the Chamber of Commerce of Paris) but also by its peers (Groupement Fle). Our requirements for quality and seriousness strengthened and will always stay one of our priorities. The whole functioning of the school (teaching and management) is certified EDUQUA, under the control of SGS, first world company in terms of certification.

## Description

- ▶ Learning of general French through oral/written skills (expression, comprehension) but also grammar and vocabulary. The objective is thus a work on the language and its fundamental.
- ▶ Offered all year round from elementary level (A2) to experienced (C1) in small group (maximum 10 students per class).
- ▶ According to the entrance test, class orientation made on the language level in each skills.
- ▶ Program available in Paris.

## Content

20 courses morning only  
from 9:00 to 12:15 from  
Monday to Friday.

	9:00-9:45	9:45-10:30		10:45-11:30	11:30-12:15
<b>Monday</b>	Oral expression			Oral comprehension	
<b>Tuesday</b>	Written comprehension			Vocabulary	
<b>Wednesday</b>	Sentence structure			Oral expression	Phonetic
<b>Thursday</b>	Written expression			Oral activities	
<b>Friday</b>	Sentence structure			Vocabulary test + assessment	

x  
Example of schedule

## Entrance dates and prices

Jan	Feb	March	April	May	June	July	Aug.	Sept	Oct	Nov	Dec
3	<b>7</b>	<b>7</b>	<b>4</b>	<b>2</b>	<b>6</b>	<b>4</b>	<b>1</b>	<b>5</b>	<b>3</b>	7	5
<b>10</b>	14	14	11	9	<b>14</b> (Tuesday)	<b>11</b>	<b>8</b>	12	10	14	12
17	21	21	18	16	<b>20</b>	<b>18</b>	<b>16</b> (Tuesday)	19	17	21	19
24	28	28	25	23	<b>27</b>	<b>25</b>	<b>22</b>	26	24	<b>28</b>	26
31				<b>30</b>			<b>29</b>		<b>31</b>		

First day of class is generally Monday.

Other dates on demand

From 1 to 4 weeks	240 Euros/week
From the 5 <sup>th</sup> to the 8 <sup>th</sup> week	225 Euros/week
From the 9 <sup>th</sup> week and upwards	210 Euros/week

The price includes subscription for the coming year, registration fees and materials used in class.

# Intensive program

## Description

- ▶ Training objective:
  - General French throughout oral and written skills,
  - French speaking countries culture thanks to pedagogical workshops oriented towards an intensive oral practice (language games, news, pronunciation, video, theater, etc.) and cultural activities (district visits, theater evening, wine and cheese testing, etc.)
- ▶ Offered all year round from elementary level (A2) to experienced (C1) in small group (maximum 10 students per class).
- ▶ According to the entrance test, class orientation made on the language level in each skills.
- ▶ Possibility of preparing the Delf/Dalf exams at the rate of 3 hours per week (as a replacement of workshops) dedicated to a specific preparation.
- ▶ Program available in Paris.

## Content

32 courses composed of language courses in the mornings and workshops in the afternoons.

	9:00-9:45	9:45-10:30	10:45-11:30	11:30-12:15	1:30-2:15	2:h30-3:15	3:15-4:00
<b>Monday</b>	Oral expression		Oral comprehension		Oral interaction	Oral workshop	
<b>Tuesday</b>	Written comprehension		Vocabulary		French news	Video workshop	
<b>Wednesday</b>	Sentence structure		Oral expression	Phonetic	Language games	Culture and civilization Visit	
<b>Thursday</b>	Written expression		Oral activities		Remedial course	Oral workshop	
<b>Friday</b>	Sentence structure		Vocabulary test+ assessment				

Example of schedule

## Entrance dates and prices

Jan	Feb	March	April	May	June	July	Aug.	Sept	Oct	Nov	Dec
3	7	7	4	2	6	4	1	5	3	7	5
10	14	14	11	9	14 (Tuesday)	11	8	12	10	14	12
17	21	21	18	16	20	18	16 (Tuesday)	19	17	21	19
24	28	28	25	23	27	25	22	26	24	28	26
31				30			29		31		

First day of class is generally Mondays.

Other dates on demand

From 1 to 4 weeks	320 Euros/week	The price includes subscription for the coming year, registration fees and materials used in class
From the 5 <sup>th</sup> to the 8 <sup>th</sup> week	300 Euros/week	
From the 9 <sup>th</sup> week and upwards	290 Euros/week	

# « a la carte » program

## *Mixed program*

### **Description**

- ▶ Learning of general French in group combined with a specific teaching in private lessons following the objectives of each.
- ▶ Offered all year round from elementary level (A2) to experienced (C1) in small group (maximum 10 students per class).
- ▶ According to the entrance test, class orientation made on the language level in each skills.
- ▶ Program allowing to prepare the Delf/Dalf exams.
- ▶ Program available in Paris.

### **Content**

20 French lessons in the morning and a maximum of 10 hours of private lessons in the afternoon. The number of afternoon courses can be adaptable.

	9:00- 9:45	9:45- 10:30		10:45- 11:30	11:30- 12:15		1:30- 2:30	2:30- 3:30
<b>Monday</b>	Oral expression			Oral comprehension			Private lesson	
<b>Tuesday</b>	Written comprehension			Vocabulary			Private lesson	
<b>Wednesday</b>	Sentence structure			Oral expression Phonetic			Private lesson	
<b>Thursday</b>	Written expression			Oral activities			Private lesson	
<b>Friday</b>	Sentence structure			Vocabulary test + assessment			Private lesson	

Example of schedule

### **Entrance dates and prices**

Entrance dates are free, but the first day of class is generally Monday.

The price is the one of the standard program plus the price of the private lessons. Program flexible according to the budget by decreasing or by increasing the number of private lessons. The global price is then depending on the number of private lessons (Cf. following page).

The price includes subscription for the coming year, registration fees and materials used in class.

# « a la carte » program

## *Private lessons*

### **Description**

The École Suisse Internationale offers private lessons allowing to work on specific objectives. We adapt the program to the request formulated and to the budget.

Program available in Paris and in Dijon.

### **Content**

Private lessons are limited to 1 hour to the minimum and to 15 hours to the maximum per week. Lessons take place in our school in the afternoons between 1:30 and 5:00.

### **Price**

The price includes subscription for the coming year, registration fees and materials used in class.

- 1 hour of general or professional French => starting at 60 Euros

On demand, we provide a quotation of your training.

## **Description**

- ▶ Learning of general or professional French.
- ▶ Offered all year round from elementary level (A2) to experienced (C1) starting with 8 participants.
- ▶ Maximum of 12 students per class.
- ▶ Program realized either in Paris, in Dijon or both.

## **Content**

- ▶ Tailored-made program according to the objective of the group, possibility to include cultural activities.
- ▶ Possibility to take the CCIP or the Delf exams at the end of the program.

## **Entrance dates and price**

Entrance dates are free, but the first day of class is generally Monday.

The price depends on the number of lessons and activities willing in the program and includes subscription for the coming year, registration fees and materials used in class. A quotation can be given on demand.

The costs are always net prices. Each partner is free to apply the commission of his choice.

## *Week in themes*

### **Description**

- French program linked with a specific theme (None exhaustive list) :

	<i>Themes</i>	<i>Pedagogical content</i>
<i>Parisian Reports</i>	<b>Unknown districts of Paris, Water in Paris, Advertising in Paris, Ecology in Paris, Great projects of Paris, Firemen of Paris, Animals in Paris, Transports in Paris, Sport in Paris.</b>	Elaboration of projects, inquiries and surveys, creation of photo or video documentation, editorial writing of comments, making of thematic portfolios.
<i>Parisian culture</i>	<b>The Seine valley, Unusual museums, Contemporary Art, Architecture, Design, Mode, Musical Scenes.</b>	Research of documents, visit preparation, visits of selected sites, making of thematic portfolios.
<i>Professional French</i>	<b>Professional communication, Professional negotiation, French and hotel business, French and tourism, Communicate by phone, Professional written work, Speak in public.</b>	Specific training to business French, practical situations, studies of concrete cases, exercises on authentic documents.
<i>Pedagogical French</i>	<b>Proficiency training for French teachers, Teach French to beginners, Pedagogy of the oral, Pedagogy of written work, Teach Grammar at the oral, Games in class, Didactic video, Internet in class.</b>	Studies of concrete cases, exercises on authentic documents.

- Offered all year round from elementary level (A2) to experienced (C1) in mini group.
- Program available in Paris or in Dijon.

## **Content**

26 lessons per week organized as follows:

- 20 lessons every mornings from 9:00 to 12:15
- 6 lessons on 2 afternoons from 1:30 to 4:00

## **Entrance dates and prices**

This program is available all year round; there is no limited entrance dates, however the first day of class is generally Monday.

<b>2 people</b>	1 week	510 Euros
<b>4 people</b>	1 week	450 Euros
<b>6 people</b>	1 week	320 Euros
<b>8 people</b>	1 week	250 Euros

Specific offers on demand

The price includes subscription for the coming year, registration fees and materials used in class.

The costs presented here are net prices. Each partner is free to apply the commission of his choice.

## *Delf-Dalf Super intensive preparation*

### Description

- ▶ Learning of the language within the objective of taking an exam in general French, with revisions of thematic vocabularies and sentence structure
- ▶ Intensive training of the 4 parts of the exams and practice tests.
- ▶ Offered all year round from elementary level (A2) to experienced (C1) in mini group.
- ▶ Program available in Paris or in Dijon.

### Content

32 lessons per week.

	9:00- 9:45	9:45- 10:30	10:45- 11:30	11:30- 12:15	1:30- 2:15	2:30- 3:15	3:15- 4:00
<b>Monday</b>	Methodology		Vocabulary		Oral interaction	Written comprehension	
<b>Tuesday</b>	Oral comprehension		Sentence structure		Written preparation	Oral talk	
<b>Wednesday</b>	Written production		Vocabulary		Questions on society	Oral expression	
<b>Thursday</b>	Written practice test				Oral practice test		
<b>Friday</b>	Exam correction Assessment						

Example of a schedule.

### Entrance dates and prices

This program is available the 2 weeks prior to the examination.

At the moment, examination dates are not yet communicated. But the institutions generally organize 5 sessions a year: at the end of January, March, May, July and November. Other dates on inquiry.

<b>2 people</b>	2 weeks = 1400 Euros
<b>4 people</b>	2 weeks = 1260 Euros
<b>6 people</b>	2 weeks = 840 Euros
<b>8 people</b>	2 weeks = 640 Euros

Specific offers on demand

The price includes subscription for the coming year, registration fees and materials used in class.

The costs presented here are net prices. Each partner is free to apply the commission of his choice.

# Mini-group program

## *“on site” proficiency training For French teachers*

### **Description**

- ▶ Linguistic, educational and cultural improvement intended for teachers of any school or university levels.
- ▶ Training based on the CERCL of the European Council.
- ▶ « a la carte » pedagogical contents according to the needs of the participants.
- ▶ Program realized in the country of origin of the teachers.

### **Content**

2 formulas:

- ▶ «made to measure»: The program is elaborated according to the budget, the objectives and the availability of the participants.
- ▶ «semi-intensive»: 26 lessons per week at a rate of 4 lessons each morning (from Monday to Friday) and 6 lessons divided in 2 afternoons.

### **Dates and prices**

This program is available all year round starting from a minimum of 2 participants. The first day of class is generally Monday.

Quotes are made on demand and include subscription for the coming year, registration fees, materials used in class, transportation and housing costs for the teacher.

The price given is always net. Each partner is free to apply the commission of his choice.

# Mini-group program



## *Cultural Discovery*

### **Description**

- ▶ Program presented to adults and seniors.
- ▶ Learning of general French (everyday life, news, cinema, etc.) linked with French culture (gastronomy, oenology, cultural visits, unusual visits, etc.)
- ▶ Offered all year round from elementary level (A2) to experienced (C1) in mini group.
- ▶ Program available in Paris or in Dijon.

### **Content**

26 lessons per week.

	9:00-9:45	9:45-10:30	10:45-11:30	11:30-12:15		1:30-2:15	2:15-3:00	3:00-3:45
Monday	Welcome and presentation		Everyday life oral			Free		
Tuesday	Practice of French		Civilization			Guided visit		
Wednesday	Conviviality : shopping at the market and meal in common					Free		
Thursday	Practice of French		Gastronomy			Wine and cheese testing		
Friday	Culture: cinema, extracts of French					Free		

Example of a schedule

### **Entrance dates and prices**

Entrance dates are free but the first day of class is generally Monday.

<b>4 people</b>	1 week	450 Euros	<b>6 people</b>	1 week	320 Euros
	2 weeks	900 Euros		2 weeks	640 Euros
<b>8 people</b>	1 week	250 Euros	Specific offers on demand		
	2 weeks	500 Euros			

The price includes subscription for the coming year, registration fees and materials used in class.

The quotes presented here are net prices. Each partner is free to apply the commission of his choice.

In class, every student is tested every week to evaluate progresses. But the École Suisse Internationale also prepares for various examinations of general and professional French (cf. intensive course, combined program, super intensive preparation in mini-group).

## **TCF**

The "Test de Connaissance en Français" is a test truly appreciated on the business field. Our institute is an official center for the TCF. Moreover, our school offers to every student registered on the intensive program for a minimum of 4 weeks prior to each of our TCF sessions, to take this test free of charge.

### ► Exam dates

	<b>Exams dates</b>	<b>Deadline for registration</b>
<b>Spring</b>	April 21 <sup>st</sup>	March 4 <sup>th</sup>
<b>Summer</b>	July 28 <sup>th</sup>	June 10 <sup>th</sup>
<b>Autumn</b>	October 20 <sup>th</sup>	September 2 <sup>nd</sup>

## **CCIP**

The diplomas of the Paris Chamber of Commerce in professional French are offered in several fields and levels:

*Le diplôme de français professionnel (DFP) – Levels A2 and B1  
(Professional French)*

*Le diplôme de français professionnel secretariat – niveau B1  
(French for secretarial work)*

*Le diplôme de français professionnel affaires – Levels B2, C1 et C2  
(Business French)*

### ► Exam dates

Generally, exams sessions are organized in April, May, June and December.

## **Delf and Dalf**

The diploma for studies in French language (Delf) and the diploma for detailed studies in French language (Dalf) concern general French and are organized by the French Department of Education. 6 proposed levels (4 for the first one and 2 for the second) coincide with those defined by the Council of Europe and are respected within the school.

### ► Exam dates

	<b>Exam dates</b>	<b>Deadline for registration</b>
<b>Spring</b>	March 14 <sup>th</sup> - 25 <sup>th</sup> May 16 <sup>th</sup> - 27 <sup>th</sup>	February 15 <sup>th</sup> April 19 <sup>th</sup>
<b>Summer</b>	July 18 <sup>th</sup> - 29 <sup>th</sup>	June 22 <sup>nd</sup>
<b>Autumn</b>	November 14 <sup>th</sup> - 25 <sup>th</sup>	October 14 <sup>th</sup>

## **Registration prices (in Paris)**

<b>Exam fees (for information only)</b>	
D.E.L.F.*	A1 = 145 € A2 = 150 € B1 = 180 € B2/C1 = 230 €
C.C.I.P*	175 €
T.C.F.*	50 €

Exam's fees are determined by the organizers.  
Those prices don't commit the École Suisse Internationale to anything.



**89% success rate for  
exams in 2010**

# Accommodation

The École Suisse Internationale offers free housing service to student registered in class.

## **Formulas**

All housing is carefully chosen according to their place, comfort and conveniences and are only within the town.

4 possibilities are available all year long:

### ► *B&B*

Furnished room with breakfast every day (possibility to use the kitchen).

1 to 6 nights	35 Euros per night
1 week (7 nights)	210 Euros
2 weeks	420 Euros, etc.

### ► *Home stay*

Immersion sojourn with a family, half-board (breakfast every day and diner weekdays).

1 to 6 nights	45 Euros per night
1 week (7 nights)	270 Euros
2 weeks	540 Euros, etc.

### ► *Furnished apartment*

From one-room to 2 rooms and more from 600€ to 1500€ for 4 weeks  
(depending on district and confort category)

Expenses for electricity and heating (from October to April) are also to be planned.

### ► *Hotel*

Single room (shower and WC) with breakfast always located near the school.

2 stars **	60 Euros to 85 Euros (per night)
3 stars ***	90 Euros à 120 Euros (per night)

## **Terms of payment**

The search for accommodation is only made if the payment of the courses is complete.

Housing is only offered for the period when the person attends class at school. The dates of arrival and departure of the accommodation coincide with those of the courses: they will be communicated to the student by our desk office.

The École Suisse Internationale supplies the information relative to the housing one month before the beginning of the program.

All rents must be directly paid to the landlords: only in cash and in euro (no foreign checks, neither traveller, nor Eurochecks, nor credit card).

For apartments, the rent is due the day when the keys are handing over. A deposit is also asked, equivalent to approximately one month of rent. It will be returned the last day after the inventory of fixtures (or with an advance notice of departure of 4 weeks).

In case of change of accommodation, every begun week is due.

## **Registration and fees**

Every person wishing to attend a course has to fill the application form and therefore, accepts the terms of sale.

From reception and acceptance of the application, the École Suisse Internationale sends, by mail, a statement of expenses indicating the banking address. Eurochecks or checks on a foreign bank, as well as certain typical of transfers, are subjected to important expenses which we are obliged to add to the normal expenses. We do not accept credit card payment.

The fees are to be paid in Euro at least one month before the beginning of the program. No registration acceptance letter (necessary for any demand of visa) will be sent before reception of the bank transfer (or of a copy of the order of transfer for any late registration).

The École Suisse Internationale is an activity of the Cercle Commercial Suisse, a non-profit-making organization established in 1881. Every person registered on a course is a member of the association. Course prices include the subscription for the current year.

## **Refund**

For any cancellation announced more than four weeks before the beginning of the program, the École Suisse Internationale reimburses the sums already paid, less a 150€ restraint for administrative expenses.

For any cancellation announced less than four weeks before the beginning of the program, there is no refund for the short training courses (less than 4 weeks) and no refund of the first four weeks for the long training courses.

Any request of refund must be formulated by letter sent to the direction of the École Suisse Internationale and indicating the address of the account to be credited.

## **Insurance**

According to the conditions of refund, we recommend to subscribe a cancellation insurance for case of absolute necessity, as well as a personal insurance, since the school does not guarantee students against thefts, accidents, diseases, etc.

## **Vacation periods**

The École Suisse Internationale will be closed the French legal holidays: April 25<sup>th</sup>, June 2<sup>nd</sup>, June 13<sup>th</sup>, July 14<sup>th</sup>, August 15<sup>th</sup>, November 1<sup>st</sup> and November 11<sup>th</sup>. Besides, the school will be closed for holidays from December 23<sup>rd</sup> 2011 (noon) until January 8<sup>th</sup> 2012 (winter 2011/2012)

## **Absences / Lateness**

The presence in class is compulsory. However the school tolerates 5 % of unjustified absences on the totality of the program.

For students holding a visa, the school will be obliged to warn the police headquarters after 2 days of unjustified absences (certificate employer, medical certificate, etc.).

The punctuality is a normal fact at the school. If a student arrives more than 15 minutes late, he/she will not be accepted in class until the following break.

## **Certificate**

A certificate of participation in the program will be given to every student at the end of the training course. This one will be handed only to the participants having followed at least 95 % of the lessons.

## **Visa**

The École Suisse Internationale delivers for any registration an acceptance letter, necessary to obtain a visa but cannot, in no case, be considered as person in charge for this obtaining. Every participant has to refer to the French embassy or consulate of his country to know the conditions of attribution.

At the École Suisse Internationale, a group lesson lasts 45 minutes, a private lesson 60 minutes.